Members in Attendance
Barbara Barnett (chair) Ying Xiong, Holly Storkel, Leigh Loving, Brian Barnes, Paul Atchley, Amy Rossomondo, Larry Fillian, Theresa Brown, Sara Wilson, Amanda Ostreko, David Cafetoris, Teri Chambers, Diana Robertson, Giulia Bonaminio, Carla Sabus, Nelda Godfrey (visitor), Abby Coffin (staff)

Topics Discussed
- Introduction of subcommittee members
- Review of core components of criterion 4
- Discussion of resources and tasks
- Discussion of timeline for committee

Conclusions Reached
- Some evidence has been collected, committee shared ideas for other evidence to collect
- Barbara will assign working-groups within the committee

Tasks

<table>
<thead>
<tr>
<th>Tasks</th>
<th>Date</th>
<th>Who is Responsible?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each subcommittee member should send preferences of areas to work on to Barbara Barnett before next meeting.</td>
<td>9/10/13</td>
<td>Each committee member</td>
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</tbody>
</table>

Outstanding Issues
- Abby will provide electronic resources, minutes, and meeting requests
- Review Campus Labs for evidence collection and drafts

Other
- Insert

Future Meetings (Date/Time/Location):
- Next meeting: September 11th, 8:00-10:00am, Centennial Room, Kansas Union