

**Members in Attendance**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• Barbara Barnett</li> <li>• David Cook</li> <li>• Ann Cudd</li> <li>• Diane Goddard</li> <li>• Nelda Godfrey</li> <li>• Sara Rosen</li> <li>• Rodolfo Torres</li> <li>• Susan Twombly</li> <li>• Ben Wolfe</li> </ul> | <ul style="list-style-type: none"> <li>• Abby Coffin</li> <li>• Heather Eastlund</li> <li>• Lindsay Hamm</li> <li>• Sandra Hannon</li> <li>• Paul Klute</li> <li>• Barbara Russell</li> <li>• Deb Teeter</li> </ul> |
|---|---|

**Topics Discussed**

- Barbara Walvoord's assessment visit is October 2-4.
- Mission statement
  - Some subcommittee members question whether our mission statement is actually a mission statement. Should we use official, or Bold Aspirations mission? We do have an approved mission statement, but we can talk about how Bold Aspirations is how we interpret the mission.
- CampusLabs technical issues have been worked through
- Awesome vs. Adequate discussion – Should we spend time finding the best example? Or just demonstrate that we are adequate?
  - Resources subcommittee trying to keep it positive during the meeting – discussing how we meet criteria. Then in the last 3 or 4 minutes for each section they brainstorm about opportunities and challenges
  - Susan: We have awesome examples for some subcomponents, but not for all. HLC bar is set at adequate. If possible, pick out awesome, but you have to still address criteria, even if there is no awesome example.
- Dealing with individual concerns of subcommittee members
  - If there is a pattern of concern then we need to at least get it on the table. There are some things that, if we identify them now, we can actually do something about them. We don't want to sweep things under the table.
- Additional data needs
  - Subcommittee members shouldn't have to do any data manipulation themselves; OIRP has data on website – profiles, etc.
  - Deb reviewed what resources are available on the OIRP website
  - We reviewed focus groups from 2005 self-study
    - Focus groups give accreditation team information that can be used in self-study but also gives focus group participants information about the reaccreditation process
    - Discussion of possible focus groups and existing survey data that might be to use instead of focus groups
  - We discussed the "backward mapping" done for the 2005 study but we are not planning to do it this time unless a subcommittee has a specific need

Tasks	Date	Who is Responsible?
<ul style="list-style-type: none"> <li>• Focus Groups:               <ul style="list-style-type: none"> <li>○ What questions need to be asked?</li> <li>○ What affinity groups should be included?</li> </ul> </li> </ul>	10/18/2013	Steering Committee

**Future Meetings (Date/Time/Location):**

- October 18, 2013, 8:30-10:30 a.m., Provost's Conference Room
- November 18, 2013, 2:00-4:00 p.m., Provost's Conference Room
- December 16, 2013, 2:00-4:00 p.m., Provost's Conference Room