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**Members in Attendance**

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- Barbara Barnett
- David Cook
- Ann Cudd
- Diane Goddard
- Nelda Godfrey
- Sara Rosen
- Rodolfo Torres
- Susan Twombly
- Ben Wolfe
- Abby Coffin
- Lindsay Hamm
- Sandra Hannon
- Paul Klute
- Barbara Russell
- Deb Teeter
- Gavin Young

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**Topics Discussed**

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- Reviewed and discussed Criterion 4 – Teaching and Learning: Evaluation and Improvement
- HLC is requiring us to send out their student survey and their draft email
- Gavin suggested using call out boxes to make the connections between criteria
- Federal compliance will be a separate report, approximately 50 pages long
- Need all criterion drafts by May 15, 2014

**Future Meetings (Date/Time/Location):**

- May 8, 2014, 8:30-10:00 a.m., Provost's Conference Room