

# HLC Reaccreditation Steering Committee

Tuesday, July 2, 2013

9:00 – 11:00 a.m.

Provost's Conference Room, 250 Strong Hall

## Agenda

- Updates
  - Evidence format – live links allowed
  - Status of staff work
  - Campus Labs accreditation module
- Subcommittee membership
  - Latest version
  - Invitations will come from Chancellor in mid-July
- Subcommittee organization discussion
  - How often to meet?
  - Always meet as whole group? Or meet in smaller groups and report back to whole group?
  - Will writing duties be shared or will one or two people do the bulk of the writing?
  - Before first subcommittee meeting
    - Chair and staff meet to review evidence and identify gaps
- Writing
  - Style of the 2005 report
    - Short introductions/explanations
    - Bullet points
    - Arguments tying bullets together
    - Campus Labs accreditation module makes this easy, like Wiki
- Role of Steering Committee
  - Overview of changes since 2005
  - Find notable accomplishments, highlights
  - Help think through issues
  - Take stock of where we are
  - Coordinate additional evidence gathering (e.g., focus groups, questionnaires, backward mapping)
  - Review drafts
  - Meet once/month as whole steering committee
    - Subcommittee chairs may need to meet more often
      - Feel free to request a meeting if there are issues you need to discuss
- HLC Kickoff
  - August 29, 3:30?-6:00 p.m., Adams Alumni Center
  - Kickoff agenda

Next Meeting:

We will schedule a 1 hour meeting prior to the Kickoff.