

Members in Attendance

- Smith, Amy E
- Torres, Rodolfo H
- Chasen, Jeff
- Tuttle, Jane
- MacNally, Susan
- Jan Sheldon
- Keel, William D.
- Demantas, Ilana
- Kamatuka, Ngondi A.
- Colbert, Betty

Members absent

- Lim, Bob
- Reed II, David Glenn
- Chris Meiers

Topics Discussed

- Component E – first review
 - Comments for section overall – add links, define/spell out acronyms
 - Evolving nature of programs; mention Export Control in intro paragraph
 - 2E1:
 - Whole section: consider including quant. data – either number of submissions/cases or trends, or outreach efforts
 - Steffani Webb and Chris Meiers could provide more resources for the KUMC campus parallel units; mention security measures in place for the handling of all sensitive/confidential information
 - Conflict of Interest – add bullet list; add detail about security
 - Human subjects – Susan may add info on CTSA and KU’s participation
 - Will add details about EHS protocols and training relevant to research; EHS mission statement: http://www.ehs.ku.edu/about_us/mission_statement.aspx
 - Scholarly misconduct – second to last sentence, rep “ensures” rather than “protects” – everyone in the room is there to ensure integrity of the process/hearing
 - Describe and link to KUMC’s public disclosure website
 - 2E2:
 - Responsible scholarship pieces should move to this section <http://www.policy.ku.edu/graduate-studies/research-skills-responsible-scholarship> (refer to as responsible scholarship not RCR or Responsible Conduct of Research)
 - Will mention RSRS policy in GS as well as training for undergraduates involved in research (possibly through the Office for Undergraduate Research)
 - 2e3:
 - Add School of Law honor/ethics code: <http://www.law.ku.edu/honorcode>
 - Add reference to the Libraries resources on copyright and acceptable use: <http://guides.lib.ku.edu/copyright>
- Component B – review revised draft
 - Replace “aggressive” with “As evidenced in the State of the University video (hyperlink to video), KU is passionate about...”
 - Replace link to profiles with the following: <http://www2.ku.edu/~oirp/profiles.shtml>
 - Diverse programs, link goes to statement about KU’s statement on diversity – addresses diversity of KU cultural, programmatically, and academically - maybe separate paragraphs for each with more examples or numbers of programs offered, possibly link to OMA in the cultural diversity <http://www.oma.ku.edu/> (for KU-L) and KU School of Medicine Office of Cultural Enhancement & Diversity: <http://www.kumc.edu/school-of-medicine/office-of-cultural-enhancement-and-diversity.html> (for KUMC)
 - Rather than linking to International Studies refer instead to the Office of International

Programs (Sue G-T), will then include all that the office does for int'l scholars and study abroad in addition to other programs offered through that office, relationships with international institutions and possibly numbers; include IOA <http://ioa.ku.edu/> as a mechanism for outreach to promote inclusion, Multicultural Research Center

- National scholarships, fellowships, and grants – find a replacement link and can get numbers on each (possibly OIRP can provide these data)
- HR documentation for new employees – policies, orientation, checklist (http://www.humanresources.ku.edu/new_faculty_staff/packet.aspx)
- Required to take the mandatory alcohol training (AlcoholEDU), and then can link to the policy (link already in draft) and the website <http://alcohol.ku.edu/>
- Cost of attending, info about Chancellor’s committee on tuition, specifically student participation – as evidenced in the tuition proposal report – the TAC exists...describe composition and purpose:
http://www2.ku.edu/~oirp/Tuition/FY2014_Tuition_Proposal_with_appendices_Final_06042013_330pm.pdf
 - The Tuition Advisory Committee (TAC) is composed of six students (including one from the Medical Center), four faculty (including one from the Medical Center), two deans, and two administrators along with two staff support. The Lawrence campus students were recommended by the President of the student body or had been involved with the strategic planning process, Bold Aspirations. The faculty were recommended by faculty governance. The committee met five times during the spring to discuss a number of topics related to the FY 2013-14 tuition proposal.
- Accreditation, include few sentences about and a link to reference to the accred. of schools and programs - <http://www2.ku.edu/~oirp/profiles/current/1-210.pdf> (for KU-L) and <http://www2.ku.edu/~oirp/profiles/current/1-211.pdf> (for KUMC)

Tasks	Date	Who is Responsible?
<ul style="list-style-type: none"> • • 		

Future Meetings (Date/Time/Location):

- December 4, 12-2, McGee, Alumni Center (to review revised C, D, and E drafts)